

**Regular Meeting
Town of Preston
July 6, 2010**

The regular meeting was called to order by Commissioner Gary Waltemeyer at 7:00 p.m. Also present were Commissioners Bill Willis, Nelson Anderson, Doug Vanderveer and Shane Dickinson, and Mimi Willis.

Attendance: Karen Phillips, Grace VandeVisser, Bob Lorenz, Dan Devillio of the Times-Record.

The minutes of the previous meeting were accepted as read and the minutes from the Public Hearing on the Proposed Budget held on June 7, 2010 were also approved by a motion made by Nelson Anderson, seconded and carried.

Gary then introduced Grace VandeVisser, who spoke regarding the Delmarva Blood Bank. She said the Town could form a group of 5, which is the minimum for a group. The cost to be a member is \$5.00 per year plus a blood donation every 18 months, or \$30.00 every 18 months in place of a blood donation.

Police Dept. Report: Chief Trise gave his report for June:

- Rules and Regulations were given to Mimi in the Town Office
- The Police Dept. has a new daytime and special events uniform
- 23 calls for service
- 1 arrest
- 1 robbery
- 59 Citations

Public Works Report: Commissioner Anderson read the Public Works report submitted by Dale Whitley, who said he:

- put up American flags on all the poles on Main St.
- located water main on Sunset Blvd. and made a $\frac{3}{4}$ inch water tap for new home at 128 Sunset Blvd.;
- located the sewer line and made a 4" tap for the same house and installed a new meter pit and cleanout
- flushed hydrants on Main St. and on Sunset Blvd.
- treated the sewer at 112 Fooks Ave.
- cleaned approximately 1,500' of sewer lines on Sunset Blvd. and Fooks Ave.
- put out metal plates over a storm drain at the carnival parking lot to make it safe for people and autos
- replaced a GFI outlet at the entrance gate to the lagoon because it kept tripping the breaker.
- met with MDE representative about our permit renewal for the sewer plant
- repaired broken fire hydrant on Backlanding Road
- spent many hours cutting grass, spraying weeds and taking down yard sale signs.
- read all the meters in town

Administrative Report: Mimi gave her report as follows:

- processed bills for payment
- sent out water bills for end of June along with newsletter and CCR report on water quality
- calculated and mailed corporate tax bills
- processed accounts receivable
- reconciled monthly bank statements
- working with Maryland Energy Assn. for energy grants to put solar panels on roof of new building for hot water. We got one quote for \$6,900. and they believe we should be eligible. Before we do a lot of work, she wants to know if the Commissioners are still interested. Gary suggested to do what is necessary to process the energy grant.
- had Mid-Shore appraisal come in to appraise the Town Hall building.
- processed 2 building permits
- worked on the new building and would like to buy a 14' conference table. She then discussed the chandelier with the Commissioners. They were all in agreement on the selection.
- she talked to the web page Webmaster. She said we need better communication with the Lion's Club, churches, fire company, etc. Kathleen suggested she put a form on the web page and whoever is having an event can click on the form, complete it and it will be placed on the calendar automatically.
- sent out 3 clean up letters for Mr. Malkus, worked with him on farm animal complaint
- Due to increased property values with LGIT, there was an increase of \$188. in our premium
- gathered information on up to date cost on the park bathroom and the new town office and gave to Commissioners. The grant on the park bathroom was \$12,850. and we have spent 7226.93

- ASG has taken a copy of our accounts and are now preparing the accounts for our audit.
- reviewed and calculated new payroll deductions and benefits.
- attended MML convention; took several classes and brought back much new beneficial information.
- received new 4" letters for Town signs.

Unfinished Business: Commissioner Waltemeyer asked Bob Lorenz to give a report on the progress of the new building.

- Bob said it is moving along. He said there are things the Town needs to do before moving in and he then read the list.
 - Computers
 - telephone systems
 - security cameras
 - color selection for carpeting
 - fire extinguishers
 - lettering for identification
 - interior and exterior signs
- Gary then asked Commissioner Willis to report on the school crossing update. Bill said our proposal was sent to them and there is a meeting tonight where it will be brought up. He said a central issue is that the B.O.E. said they need to do a safety survey and in that article it stated they did not have the funds. Also the increase in traffic on Main St. Number one is "safety" and number 2 is "who is going to pay the bills?"
- Gary mentioned the roof on the new bathroom in the park. He said if Mike doesn't complete it by the end of this week, he will get a volunteer crew together and complete it. Bill Willis made a motion to have Scott VondenBosch complete the roof, according to his bid, on the park bathroom, seconded by Doug Vanderveer, unanimously approved. Bill then amended his motion to include finishing off the sidewalk as per Scott's bid. Gary said there will be an extra charge for the skylight.
- Gary asked Mimi to discuss the report for police department charges to local organizations. Mimi said if organizations want our police department for protection, they will have to start paying, and she and Marcus will sit down and discuss the organizations, what it will cost and the conditions.

New Business: Bill made a motion to pay the June, 2010 bills as submitted, seconded and unanimously approved.

- Gary said the new Town budget is now in effect.
- Commissioner Willis presented a letter to the Commission. He then resigned as Commissioner the end of this month to teach art in Augusta, Georgia. He said he was honored and humbled to do that and he will be moving down to Georgia the end of the month. He said he is sad to be leaving but is also excited. Gary congratulated him and Mimi said she is not leaving. Doug mentioned another election would have to be held since he has served less than 18 months. When questioned, Mimi said it is in the Charter.
- Gary said the consumers annual water report has been completed.
- Gary then advised the next Municipal Association dinner is in Greensboro on July 21, 2010, at \$18. each. He said he would attend.

Karen Phillips said Sandy Banko did some research on dog parks and will present it to the Commission.

Bob Lorenz said, at the corner of Sunset Blvd. and Main St.. the vision is obstructed due to high shrubs. Gary suggested someone mention it to Rick Nelson.

Meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Fran Johnson